

Una versión en Español de este documento está disponible en su Oficina de Gestión, en la Oficina Central del CHA o en la página web de CHA: www.cambridge-housing.org
Yon vèsyon Kreyòl Ayisyen pou dokiman enpòtan sa-a disponib nan Biwo Administrasyon-a, nan Biwo Santral CHA, epi nan sit intènèt CHA: www.cambridge-housing.org
A versão em Português deste documento está a sua disposição no seu Escritório de Gerencia, no Local Central de Gerencia do CHA, e no Website do CHA: www.cambridge-housing.org

FAMILY COMPOSITION CHANGE REQUEST: REMOVAL OF HOUSEHOLD MEMBER(S)

Date: _____

Head of Household Name: _____

Address: _____

Household Members No Longer Residing in the Unit

- If a household member no longer resides in the unit, you must notify CHA within 30 days from the date the household member moved out of the unit.
- When a household member no longer resides in the unit, you must provide verification that the household member has moved out.
- Verification includes, but is not limited to:
 - A Lease
 - A Driver's License with the new address
 - A utility bill with the new address
 - A Death Certificate
 - Verification from the household member's new landlord
 - Verification from a nursing home, or assisted living facility

	Name	Relationship	Move-Out Date	Reason
1				
2				
3				

Forwarding Address #1: _____

Verification Method #1: _____

Forwarding Address #2: _____

Verification Method #2: _____

Forwarding Address #3: _____

Verification Method #3: _____

Head of Household Name

Head of Household Signature

Date

CHA Staff Signature

Date

CHA Staff Name

Title

Notes: _____

WARNING: Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to make willful false statements or misrepresentations to any Department or Agency of the United States as to any matter within its jurisdiction.

