



Do you need skills to get a new job and start a career?



Office Skills Training

- Learn Microsoft office, basic accounting, business English
- Designed for intermediate to high level
- English Language Learners
- Class time: Tues. - Fri., 9 am – 4:30 pm
- Start Date: Nov. 9, 2010—Apr. 29, 2011



Automotive Repair Training

- Learn automotive maintenance, tire and wheel balancing, brake service
- Vocational English and math
- Earn college credit
- Class time: Mon.- Fri., 5:00 – 9:00 pm
- January 31, 2011—June 17, 2011



Building Maintenance Training

- Learn carpentry, plumbing, electricity, appliance repair
- Vocational English, math, and new “green” curriculum
- Class time: Mon. - Fri., 2:30 pm – 6:30 pm
- Start Dates: Nov. 8, 2010—May 6, 2011
- January 24, 2011—July 15, 2011

Information and Testing Sessions:
Every Tuesday at 2 PM

Contact Recruitment Coordinator
617-426-9492, x 251
intake@aca-boston.org



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*You may qualify for financial aid.
We provide job placement assistance.*